

## SPRING LK HGHTS BD OF ED-02504990 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	SPRING LK HGHTS BD OF ED-02504990	209	05/20/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Kaitlyn Matthews 05/06/2024 10:59 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Cheryl Veverka 05/06/2024 10:21 AM				
	Beginning October 1, 2024 applications selected for verification will be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, we will randomly select additional approved applications to meet the required number.				
	Flagged by Kaitlyn Matthews 04/19/2024 01:16 PM				
Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number.					
<b>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</b>					

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	SPRING LK HGHTS BD OF ED-02504990	314	05/20/2024	CAP Accepted
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Kaitlyn Matthews 05/06/2024 10:59 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Cheryl Veverka 05/06/2024 10:22 AM</p> <p>On August 1, 2024 I will select Computerized "Point of Sale" as our method of NSLP Accountability method in the Application Packet.</p> <p>Flagged by Kaitlyn Matthews 04/19/2024 01:17 PM</p> <p>NSLP Accountability method is a Computerized Point of Sale. However, "Coded Roster" is selected in SNEARS.</p> <p>The SFA must use the same accountability method for counting meals at the point of service that was indicated on the the Schedule A Site Details page in SNEARS. The Schedule A must be revised to reflect the actual meal counting method used.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</b></p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	SPRING LAKE HEIGHTS SCHOOL-2209	401	05/20/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Kaitlyn Matthews 05/06/2024 10:59 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Walter Wall 05/06/2024 10:54 AM				
	<p>The Cashier did not realize there wasn't fruit on the tray. We will keep a basket of fruit at the register to make it easier for the student and the cashier. Cashier was trained immediately on the situation. 04/19/2024</p> <p>Flagged by Kaitlyn Matthews 04/19/2024 01:17 PM</p> <p>During lunch, two students did not have a fruit or vegetable (F/V) component resulting in these meals being non-reimbursable. These two meals will be disallowed due to missing F/V component, and fiscal action will be assessed.</p> <p>Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</b></p>				

### **Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged